

**Quarterly Report for Choice Neighborhoods Planning Grants**

**Grantee Name: Sacramento County Housing Authority**

**Quarter and Date of Report: FY12 Q2, July 13, 2012**

1. Confirm the planning is on schedule and progress is being made timely on all key activities. If not, explain why and the plan to get back on schedule. If a time extension is being requested, note that in the comments section. All time extensions must be approved per the terms of the Grant Agreement. Specifically, please include every key activity that should have been underway and/or completed in this quarter, per the approved Program Schedule. Also, please indicate key activities you will be undertaking in the upcoming quarter.

Activity (per Schedule)	Due Date per Program Schedule	Status/Progress	Comments and/or Explanation of how you will get Plan back on track, if applicable
HUD CNI Grant Agreement Executed	January 31, 2012	Completed.	
HUD Site Visit	March 7-8, 2012	Completed.	
1. Implement Comprehensive Resident and Community Engagement Process	Ongoing	<u>Transformation Steering Committee</u>  TSC membership is set. First meeting was held on April 16, 2012. <sup>1</sup>  <u>Task Force Teams</u>  Four task force teams (Housing, Neighborhood,	On schedule.

<sup>1</sup> Please note that all meeting agendas, handouts and minutes for TSC, Task Force teams and Resident meetings are posted on SHRA's website.

		<p>Education, and People) have been created to develop strategies for the NTP. The teams first met in April and continue to meet on a regular basis. Initially, there focus was to review and provide direction on the variety of needs assessments that were in process. There focus will now turn to developing strategies based on the needs assessment data.</p> <p><u>Community Workshops</u></p> <p>During the reporting period, three resident meetings were held. The workshops were well attended and consisted of interactive discussions on the resident needs assessment and community mapping exercise.</p>	
2. Comprehensive Community Needs Assessment	September 2012	<p><u>Resident Needs Assessment</u></p> <p>The Housing Authority hired LPC Associates to complete the detailed resident survey. LPC hired public housing residents to assist with resident outreach to ensure a high level of response. Additionally, LPC hired residents to perform data entry on the returned surveys. 195 out of 218 surveys were returned (89%). LPC is finalizing their analysis of the survey results to share with the TSC in July 2012.</p> <p><u>Community Asset Mapping</u></p> <p>The Housing Authority hired AIM Consulting along with ULI-Sacramento, Sacramento Area Council of</p>	On schedule.

		<p>Governments and WalkSacramento to complete the community asset mapping exercise. The team performed field work and data review to complete a draft report that was shared with residents at the June 2012 Community Meeting. The final report will be complete in July 2012 and shared with the TSC as well as various task force teams.</p> <p><u>Other Baseline Information</u></p> <p><i>Environmental Site Assessment</i></p> <p>A phase one report was completed for the site during the review period. The report identified a potential concern that the site may have been “filled” with contaminated soil prior to development in the 1940’s. As a result of the report, staff will hire a firm to complete a preliminary geotechnical report.</p> <p><b><u>Commercial and Residential Market Study</u></b></p> <p>During the review period, staff solicited proposals from qualified firms to conduct a commercial and residential market study. The study will be used the Housing Lead as well as task force teams to develop the NTP. The Housing Authority has entered into a contract with Economic and Planning Systems, Inc. to complete the study. Their report should be completed by September 2012.</p> <p><b><u>Procure Housing Lead</u></b></p>	
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		The Housing Authority plans to release a Request for Qualifications for a Housing Lead by mid-July 2012. The selection process will be complete by October 10, 2012, which is the date specified in the grant award.	
3. Create a Vision and Program Components	February 2013		On schedule.
4. Prepare Comprehensive Neighborhood Transformation Plan	September 2013		On schedule.
HUD Milestones and Deliverables	1.1/2013 2. 4/2013 3. 7/2013 4. 9/2013	1. Transformation Plan Outline 2. Outline with Content 3. Draft Transformation Plan 4. Final Transformation Plan	

2. Confirm the planning is on budget (according to the submitted Budget), including a breakdown of amounts spent to date by line item. If not on budget, explain why and the plan to get back on budget. If a budget modification is being requested, note that here.

Budget Line Items	Amount Budgeted	Amount Expended to Date	Amount Remaining in Budget	Comments
BLI 1408 – Capacity Building	--	--	--	
BLI 1410 – Administrative	\$32,000	\$925	\$31,075	
BLI 1430 – Fees and Costs	\$208,000	\$52,704.92	\$155,295.08	

Reserve	\$60,000	-0-	\$60,000	
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3. Provide a narrative to be shared with other Choice Grantees describing your progress to date on the Transformation Plan, including:

a. Additional Resources secured to support planning efforts (i.e. new sources of leverage)

The City of Sacramento has allocated \$137,000 of federal Community Development Block Grant funds to the Twin Rivers project. Funds could be used for eligible priority projects identified through the resident and community needs assessments.

b. Detail on leverage secured and spent to date to support planning efforts (please list, at a minimum, all leverage included in grant application)

Source of Leverage	Intended Use	Dollar Amount Secured	Dollar Amount Spent to Date
County Central Office	(Portion of) Grant administration, oversight and reporting. Community engagement and Leadership Academy. Community, resident and education needs assessment and market studies. Housing consultant services, preliminary design and engineering. Project/Transformation financing plans.	250,000	\$7,505.21
County CDBG (Fd 2212)	(Portion of) Housing consultant; preliminary housing design and engineering; financing plans.	40,000	-0-
County L/M Aggregate (Fd 1623)	(Portion of) Grant administration, oversight and reporting. Community Empowerment and Leadership Academy. Replacement	199,920	\$7,260.91

	housing plans and related review and services. Housing agreements/negotiations.		
SHRA Comm Dev (In kind salaries)	(Portion of) Grant administration, oversight and reporting. Housing sites identification. Analysis of existing community services/amenities; planning/zoning issues. Plan for resident services and educational opportunities.	172,370	-0-

c. Additional resources secured to support implementation

During the reporting period, the City of Sacramento was awarded \$15M in U.S. Department of Transportation [http://ad.doubleclick.net/imp;v7;j;257773330;0-0;0;17654244;0/0;48845127/48842170/1;;~aopt=2/0/b1/0;~okv=;at=daily;pageid=8688692;pos=wel;dcopt=ist;tile=11;kw=sacramento;page=8688692;vs=travel\\_i3Bh%253Dv8/3cb1/2/0/%252a/w%253B257773330%253B0-0%253B0%253B17654244%253B255-0/0%253B48845127/48842170/1%253B%253B%257Eaopt%253](http://ad.doubleclick.net/imp;v7;j;257773330;0-0;0;17654244;0/0;48845127/48842170/1;;~aopt=2/0/b1/0;~okv=;at=daily;pageid=8688692;pos=wel;dcopt=ist;tile=11;kw=sacramento;page=8688692;vs=travel_i3Bh%253Dv8/3cb1/2/0/%252a/w%253B257773330%253B0-0%253B0%253B17654244%253B255-0/0%253B48845127/48842170/1%253B%253B%257Eaopt%253)

d. Breakdown of progress against the three core CN goals: People, Housing, and Neighborhoods

**People:** As noted above, the resident needs assessment is nearing completion. Additionally, the Twin Rivers Unified School District is completing a student assessment for all Twin Rivers children plus performance and capacity assessments of neighborhood schools. These products will be used by the Task Force teams to develop strategies for the NTP.

**Housing:** The Housing Task Force has met on multiple occasions during the review period to discuss replacement housing options at different sites in the Planning Area. Additionally, some investigative work has been completed for the site including an environmental site assessment and appraisal. As noted above, the Housing Authority intends to release the RFQ for Housing Lead in July 2012.

**Neighborhoods:** As noted above, the asset mapping exercise is nearing completion. The Housing Authority has procured a market study

<sup>2</sup> Please see article on grant award at <http://www.bizjournals.com/sacramento/news/2012/06/19/grant-train-station-intermodal-railyard.html>

consultant to analyze the planning area's development potential. These products will assist the Neighborhood Task Force development strategies for the NTP.

- e. Any challenges being faced, including any with which HUD or other Grantees may be able to provide assistance

None.

- f. Any recent press coverage, web content, research, planning information or other materials that you have found helpful and would like to share with others.

SHRA's website has been updated to include recent information on CNI: <http://www.shra.org/ChoiceNeighborhoodsInitiative.aspx>