

**Sacramento Housing & Redevelopment Agency
Security Questionnaire of Multifamily Projects**

Project Name: _____ Form Completed By: _____

Managed By: _____ Date: _____

Project Total Number of Units: _____ Project: New Existing

Surveillance Cameras <input type="checkbox"/> Yes/Planning <input type="checkbox"/> No/Not Planning	
Number/Location(s): Entrance Gate(s) <input type="text"/> Parking Area(s) <input type="text"/> Common Area(s) <input type="text"/> Community Rooms/Space(s) <input type="text"/> Rental Office <input type="text"/> Street(s) <input type="text"/> Total Number: <input type="text"/>	Type(s) of Camera(s): Fixed Position <input type="text"/> Manually Variable <input type="text"/> Automatically Pans <input type="text"/> Type(s) of Use(s): Continuous Recorded <input type="text"/> Staff Monitored <input type="text"/>
Initial Cost: \$ _____ Annual Maintenance Cost: \$ _____	Comments: _____

Security Company Patrol <input type="checkbox"/> Yes/Planning <input type="checkbox"/> No/Not Planning	
Company Name: _____ Office Phone: _____ Website: _____	Contact: _____ Cell: _____ Email: _____
Time Shift Begins: <input type="text"/> Day Split Shift Begins: <input type="text"/> Night Split Shift Begins: <input type="text"/>	Time Shift Ends: <input type="text"/> Day Split Shift Ends: <input type="text"/> Night Split Shift Ends: <input type="text"/>
On-Call 24/7, including all holidays: <input type="checkbox"/> Yes/Planning <input type="checkbox"/> No/Not Planning	
Reporting Method & Frequency: Computerized Reports <input type="text"/> Handwritten Reports <input type="text"/> Other Method (Describe): _____	
Foot Patrol: # Armed Guards <input type="text"/> Always on-site during the shift: # Unarmed Guards <input type="text"/> <input type="checkbox"/> Yes/Planning <input type="checkbox"/> No/Not Planning # of Guards per Patrol <input type="text"/> # of Days per Week <input type="text"/> # of Sweeps per Patrol <input type="text"/> # of Minutes per Sweep <input type="text"/>	
Weekday Sweep Times <input type="text"/>	Random <input type="text"/> Scheduled <input type="text"/>
Weekend Sweep Times <input type="text"/>	Random <input type="text"/> Scheduled <input type="text"/>



Security Company Patrols (continued)

Vehicle Patrol:

# Armed Guards	<input type="text"/>	Always on-site during the shift:
# Unarmed Guards	<input type="text"/>	<input type="checkbox"/> Yes/Planning <input type="checkbox"/> No/Not Planning
# of Guards per Patrol	<input type="text"/>	
# of Days per Week	<input type="text"/>	
# of Sweeps per Patrol	<input type="text"/>	
# of Minutes per Sweep	<input type="text"/>	
Weekday Sweep Times	Random <input type="text"/>	Scheduled <input type="text"/>
Weekend Sweep Times	Random <input type="text"/>	Scheduled <input type="text"/>

Total Annual Patrol Cost: \$ _____

Years Utilized at Project: _____ Not Applicable (Go to Perimeter Controls)

Experience to Date Rank: Good: Fair: Poor:
From Great (10) to Very Poor (1): 8 - 10 5 - 7 1 - 4

Security Company Information to attach to this Questionnaire

(1)Company Overview, (2)Organizational Chart, and (3)Portfolio of Existing Projects in the County of Sacramento

Perimeter Control(s) Yes/Planning No/Not Planning

Perimeter Fencing

Completely Fenced	Yes: <input type="text"/>	No: <input type="text"/>
Partially Fenced	Yes: <input type="text"/>	No: <input type="text"/>
Not Fenced	Yes: <input type="text"/>	No: <input type="text"/>
Type of Fencing	_____	
Age of Fencing	_____	
Height of Fencing	_____	

Initial Cost: \$ _____

Annual Maintenance Cost: \$ _____

Entrance Gate(s)

# of Entrance Driveways	<input type="text"/>
# that are Gated	<input type="text"/>
Hours Closed/day	<input type="text"/>
Opening Mechanism	_____ (e.g., keypad, card, etc.)

# of Pedestrian Entrances	<input type="text"/>
# that are Gated	<input type="text"/>
Hours Closed/day	<input type="text"/>
Opening Mechanism	_____ (e.g., keypad, card, etc.)

Initial Cost: \$ _____

Annual Maintenance Cost: \$ _____



Other Security

Yes/Planning

No/Not Planning

Onsite POP Office

Neighborhood Watch

Other

Lighting*

Location(s):

- Buildings
- Parking Area(s)
- Amenities (pools, laundry, etc)
- Porches
- Pathways

Colors	Type(s)	Controls

Annual Maintenance Cost: \$ _____

***Legend**

Colors(s):

- Metal Halide 1
- Mercury Vapor 2
- High Pressure Sodium 3
- Low Pressure Sodium 4
- Other (name) 5

Type(s):

- Wallpacks 1
- Floodlights 2
- Bollards 3
- Area Luminaires 4
- Other (name) 5

Controls:

- Photo Cells 1
(on at dusk, off at dawn)
- Time Clocks 2
(set for certain hours of operation)

Additional Comments (if any): _____



**Sacramento Housing and Redevelopment Agency
Applicant Screening Report**

Project Name: _____ Form Completed By: _____
 Managed By: _____ Date: _____

Do you use a third party screening agency? Yes No

Company Name _____
 Website _____
 Phone _____
 Contact _____

Screening Classifications:

Rental History Fee for each Report: \$ _____ -
 Verification of Present/Previous landlord Landlord/tenant litigations
 Name(s) of co-habitant(s) Eviction Records
 Other (please explain): Consumer Credit Report

Exceptions to the Rental History to permit tenancy
 Elapsed Time (please specify) _____

 Other (please explain): _____

Criminal Background Fee for each Report: \$ _____ -
 Known alias(es) Trials
 Known associates Mistrials
 Incident reports Resolution achieved
 Felony charges Terrorist Records
 Misdemeanor charges Drug test history
 Sexual Predator records USA PATRIOT Act Compliant
 Other (please explain): _____

Criminal Background Record Availability Level
 City State
 County Nationwide
 Burrough International
 Multi-state (list excluded states): _____

 Other (please explain): _____

Exceptions to the Criminal Background to permit tenancy
 Elapsed Time (please specify) _____

 Non-violent crime
 Non-Drug related crime
 Attended and Graduated from a Violent Rehabilitation Program from a Bonafide Agency
 List Agencies: _____
 Attended and Graduated from a Drug Rehabilitation Program from a Bonafide Agency
 List Agencies: _____
 Other (please explain): _____



Criminal Search Availability Overview

See Legend below and complete each criminal search component

State	AOC	DOC/Inmate	Sex Offender	Arrest	Single County
<i>SAMPLE ONLY</i>	<i>1</i>	<i>1AB</i>	<i>1</i>	<i>1</i>	<i>0</i>
Alabama					
Alaska					
Arizona					
Arkansas					
California					
Colorado					
Connecticut					
Delaware					
District of Columbia					
Florida					
Georgia					
Hawaii					
Idaho					
Illinois					
Indiana					
Iowa					
Kansas					
Kentucky					
Louisiana					
Maine					
Maryland					
Massachusetts					
Michigan					
Minnesota					
Mississippi					
Missouri					
Montana					
Nebraska					
Nevada					
New Hampshire					
New Jersey					
New Mexico					
New York					
North Carolina					
North Dakota					
Ohio					
Oklahoma					
Oregon					
Pennsylvania					
Rhode Island					
South Carolina					
South Dakota					
Tennessee					
Texas					
Utah					
Vermont					
Virginia					
Washington					
West Virginia					
Wisconsin					
Wyoming					

***Legend** 0 = No 1 = Limited information only 2 = Less than 80% population coverage available

AOC = Administrative Office of Courts. This is county level court records compiled into a state level database.

DOC = Department of Corrections. Inmate records of individuals who have spent time or is currently in a state level prison facility. May have probation and/or parole information.

A = Inmate (Parole) = Supervised release of a prisoner that has served time in a state level facility.

B = Inmate (Probation) = Suspended jail time and the individual is supervised for a period of time with preset conditions instead of jail time.

Sex Offender = Individuals convicted of a sex crime.

Arrest = Non-conviction, a record of the charge(s) that an individual is arrested for.

Single County = County level information from County Courts.

