



Sacramento Housing and Redevelopment Agency (SHRA)
Income Calculation Sheet



LEGEND: Complete colored cells	Rule: (Auto View): Place mouse over cell. (Manual View): Right click and select Show or Hide Comment.	Frequency:											Page
		Daily = 366 (Leap Year)	Daily = 365	Weekly = 52	Bi-Weekly = 26	Bi-Monthly = 24	Monthly = 12	Quarterly = 4	Trimester = 3	Semi-Annually = 2	Annually = 1		1

Property Name	Unit Number	Head of Household Name	Information Re: Household Member Name	Member #	Completed By Owner/Manager
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Employment #1	Rule	Employment #2	Rule
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Employment #1 Company/Business Name: _____ PART I: Employment Verification Regular Income Calculation 1. Base Pay Calculation (BPC) - Use 1a or 1b 1a: Current Rate, Hours per Pay Period, Frequency, 1a Sub-total 1b: Current Rate, Frequency, 1b Sub-total, A: Sub-total BPC 2. Overtime (OT) Rate, OT Hours per Pay Period, Frequency, B: Sub-total 3. Additional Pay (AP), Amount, Frequency, Sub-total 4. Anticipated Rate Increase (ARI) - Use 4a or 4b 4a: New Rate, 4b: % of Rate, Hours per Pay Period, Frequency 4a Sub-total, 4b Sub-total, D: Highest ARI PART II: Year-to-Date (YTD) Employment Verification Calculation YTD Start, YTD End, YTD Amount, E: Annually, F: OTP PART III: YTD Paystub Calculation YTD Start, YTD End, YTD Amount, G: Annually, H: OTP Total Highest Annual Employment #1 Income Calculation (Part I, II, or III) \$0.00				Employment #2 Company/Business Name: _____ PART I: Employment Verification Regular Income Calculation 1. Base Pay Calculation (BPC) - Use 1a or 1b 1a: Current Rate, Hours per Pay Period, Frequency, 1a Sub-total 1b: Current Rate, Frequency, 1b Sub-total, A: Sub-total BPC 2. Overtime (OT) Rate, OT Hours per Pay Period, Frequency, B: Sub-total 3. Additional Pay (AP), Amount, Frequency, Sub-total 4. Anticipated Rate Increase (ARI) - Use 4a or 4b 4a: New Rate, 4b: % of Rate, Hours per Pay Period, Frequency 4a Sub-total, 4b Sub-total, D: Highest ARI PART II: Year-to-Date (YTD) Employment Verification Calculation YTD Start, YTD End, YTD Amount, E: Annually, F: OTP PART III: YTD Paystub Calculation YTD Start, YTD End, YTD Amount, G: Annually, H: OTP Total Highest Annual Employment #2 Income Calculation (Part I, II, or III) \$0.00			
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Self-Employment (SE) or Net Income from a Business (NIB) #1	Rule	Self-Employment (SE) or Net Income from a Business (NIB) #2	Rule
Part I: Schedule C (Form 1040) Part II: Affidavit/Self-Certification Part III: Profit and Loss Statement Net Profit, Gross Profit, Expenses, Sub-total \$0.00 Total Highest SE or NIB #1 Income (Part I, II, or III) \$0.00		Part I: Schedule C (Form 1040) Part II: Affidavit/Self-Certification Part III: Profit and Loss Statement Net Profit, Gross Profit, Expenses, Sub-total \$0.00 Total Highest SE or NIB #2 Income (Part I, II, or III) \$0.00	

Other Income	Student Financial Assistance (Exclude Student Loans)	Rule
Source(s), Amount(s), Frequency, % Increase (i.e., COLA), Increase (\$), Sub-total Total Annual Other Income \$0.00	Amount(s), Frequency, Sub-total, Amount(s), Frequency, Sub-total I: Assistance Sub-total \$0.00 Tuition Cost, Frequency, J: Sub-total \$0.00 Total Annual Student Financial Assistance (Excess of I-J) \$0.00	

Asset(s)	Final Total Gross Income from All Sources for each Household Member
Asset(s) Description, Cash Value (CV), IR: If annual income is a dollar amount, enter 100 Interest Rate (IR), Annual Income (AI) Total CV \$0.00, Total AI \$0.00	Member #, HM Name, CV, AI, Monthly Income, Annual Income Sub-totals, Imputed Income, Income from Asset(s), N/A, \$0.00, TOTAL \$0.00

